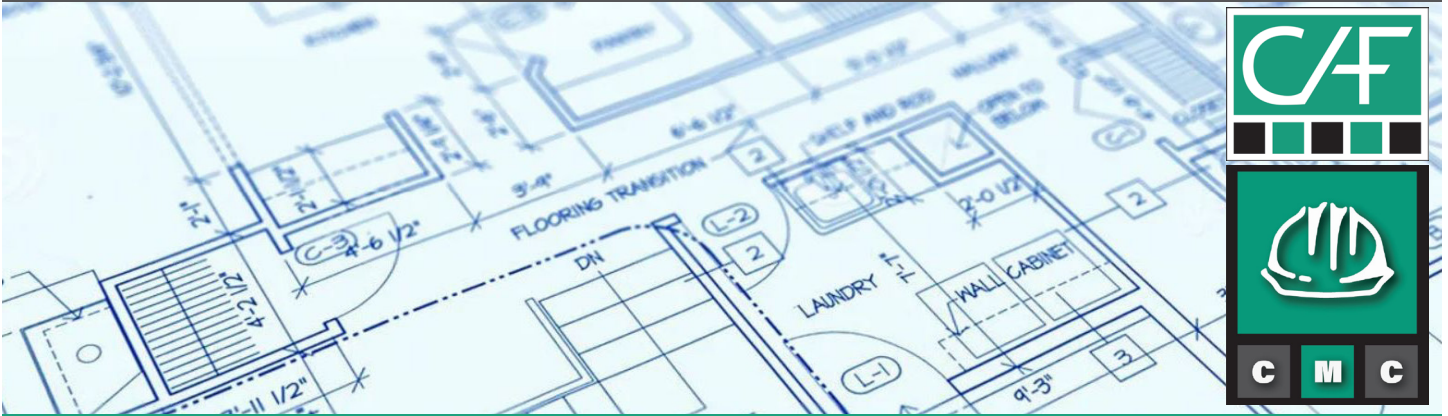


# Planning & Scheduling for Construction Teams

Turn Your Plan & Schedule into Powerful Tools to Drive Continuous Improvement!



## Required Course for the Construction Management Certificate Program (CMC)

A FLEXIBLE PROFESSIONAL DEVELOPMENT PROGRAM DESIGNED FOR FIELD AND OFFICE LEADERS IN THE CONSTRUCTION INDUSTRY

### COURSE OVERVIEW

In this course, participants will learn effective methods for scheduling projects, forecasting labor and cash flow, and communicating critical information to both the project team and stakeholders. The skills gained will empower construction professionals to manage projects more efficiently and improve overall project outcomes.

The course is structured into five sections. The first two sections explore how project management principles are applied across all roles within a project team. Participants will practice techniques for exchanging information in a structured and organized manner, while identifying common obstacles to creating realistic, achievable schedules.

The third, fourth, and fifth sections focus on developing fact-based, detailed schedules using logical constraints. Learners will acquire forecasting tools that can be applied to labor, safety, and cost predictions. They will also compare project-specific data to industry benchmarks and make informed adjustments to the project approach when necessary. Throughout the course, participants will engage in hands-on, exercise-based learning to reinforce these techniques.

The final section highlights best practices for effectively communicating schedules and forecasts to the project team, fostering engagement and alignment. By the end of the course, learners will have a deeper understanding of how to consistently organize schedules, consider cost and time impacts, and communicate these factors to all project stakeholders.

### LEARNING OBJECTIVES

- Understand the role of Project Management in driving project success.
- Develop project schedules that align with business goals and objectives.
- Apply techniques to accurately forecast labor needs and cash flow.
- Utilize structured processes to create fact-based, well-organized schedules.
- Establish clear and effective communication with team members and stakeholders.

### COURSE DETAILS & REGISTRATION INFORMATION

Date: Friday, January 30, 2026  
Time: 8:00 a.m. – 12:00 p.m.  
Cost: \$200 (Breakfast Included)  
Instructor: Michael J. Soller P.E. CPC, DBIA

This course can be taken as a stand-alone or as part of the CAF Construction Management Certificate (CMC) Program

Location: Construction Advancement Foundation  
6050 Southport Road, Suite A  
Portage, IN 46368

Register Online by: January 28, 2026  
<https://cafnwin.org/register>  
or Call the CAF at 219-764-2883